

MASSEY UNIVERSITY INSTITUTE OF EDUCATION

Doctoral Research Grant (DRG)

GUIDELINES AND INSTRUCTIONS FOR SUBMITTING A FUND REQUEST

WHAT IS THE DRG?

The Massey University Institute of Education Doctoral Research Grant (DRG) is set up to provide financial support to doctoral student research.

WHO CAN APPLY?

Doctoral students who have successfully passed their confirmation and are making satisfactory progress in their research (as outlined in the 6-monthly progress reports).

HOW MUCH FUNDING IS AVAILABLE?

The grant provides \$1500 per year up to a maximum of \$4500.

- Students who pass confirmation from 2021 onwards are eligible to receive the annual amount in any given year up to the maximum of \$4500 across their years of doctoral study.
- Students who have passed confirmation before 2021 can request a special exemption to receive a larger amount in 2021 or 2022 to cover previous years of study which could not have claimed for.
- Existing students who have already received funding from the previous GRF can apply for funding up to the total amount less the amount received under the old Graduate Research Fund (GRF) fund.
- Part time students need to determine in which years they will request funds from the grants to maximise the benefit to the completion of their research.

WHAT IS THE PROCESS FOR APPLYING?

In consultation with your supervisors, determine how the \$1500 will be used to support the successful completion of your research. Provide an outline of these expenses and estimated costs on the submission form provided. All doctoral students will have to provide accurate bank account details with the form provided for the grant to be paid into.

To access the grant, students submit their budget, signed off by their supervisor. Submissions are sent to Sue Richards between May 1-31 and payments are made in June.

WHAT DOES THE GRANT SUPPORT?

The grant is intended to be used for costs that will support the doctoral student to engage in successful research. This may include direct research costs, travel for research, childcare, or other expenses incurred by doctoral students.